How to make an online payment for a federal balance due or estimated payment:

1. From the 'Payment Information' screen in SafeSend, click 'Pay Now':

Payment Information	×	
	ternal Revenue Service	
 Download Your <u>Filing Instructions</u> Review Payment Options and Instructions Select Your Payment Method 		
Pay Online	Check or Money Order	
Click button below to make your payment.	Download your payment voucher.	
😑 Pay Now	🔲 Get Voucher	

2. Once directed to the IRS website, click on your preferred method of payment:

Pay from your bank account

Pay now or schedule payments up to a year in advance.

Direct Pay with bank account

Debit card, credit card or digital wallet

For individuals and businesses. Processing fees apply. Not for payroll taxes.

Pay by card or digital wallet

NOTE: IRS assesses fees to pay via debit/credit card. Review disclosure when selecting the option to pay by card or digital wallet.

a. Select the option to 'Make a Payment':

Make a payment

b. Fill in the fields with the appropriate responses, then click 'Continue'.

For a basic balance due on an individual return:

- Reason for payment: Balance Due
- Apply payment to: Income Tax Form 1040
- Tax period for payment: select tax year that was filed

Reason for Payment	0
Balance Due	-
Apply Payment To	0
Income Tax - Form 1040	•
Tax Period for Payment	0
2024	•

CONTINUE >

For a quarterly estimate:

- Reason for payment: Estimated Tax (once this is selected, the other fields will auto populate)

Reason for Payment	0
Estimated Tax	•
Apply Payment To	0
1040ES (for 1040, 1040A, 1040EZ)	-
Tax Period for Payment	0
2025	•

CONTINUE >

5. A confirmation screen will pop-up with your selections. If they are correct click 'Continue'.

Please Confirm	8
You have chosen to make an Estimated Tax payment for your 1040ES (for 1040, 1040A, 1040EZ) for Tax Year 2025. Is this correct?	
	Cancel

6. Verify Identity: Fill in all required fields and click 'Continue'.

Verify Identity

Direct Pay verifies your identity using information from your 1040 filing history. Please provide the following information from a 1040 tax return you filed for one of the years listed in the Tax Year for Verification drop down menu.

Note: the Tax Year for Verification you enter here does not have to match the tax year for your payment.

Tax Year for Verification *	?
	•

The information you enter must match the information from your tax return for the tax year you selected above.

Filing Status *	?
	•

7. Once you have successfully verified, enter the amount being paid, payment date and payment information.

8. Confirm payment information. Print/Save your payment confirmation for your records.

NOTE: If you have a balance due and estimated payment due, this process will need completed twice – those payments need to be made separately.